

AGENDA FOR A REGULAR MEETING OF THE TEXARKANA COLLEGE BOARD OF TRUSTEES

Monday, January 25, 2021

The meeting will convene at 11:30 AM in the Truman Arnold Student Center at the Great Room, 2500 North Robison Road, Texarkana, TX 75599.

- I. Call to Order
- II. Swearing in of Texarkana College Board of Trustees - Kaye Ellison, Place 5; and George Moore, Place 7 3
- III. Consideration/Approval of Appointment to Texarkana College Board of Trustee Place 6 Position 4
- IV. Swearing in of Texarkana College Board of Trustee Appointee for Place 6 Position 5
- V. The Board will convene in closed session in the Great Room at the Truman Arnold Student Center pursuant to one or more of the following sections of Chapter 551 of the Texas Government Code:
 - Section 551.071 – Private Consultation with the Board’s attorney.
 - Section 551.072 – Discussing or deliberating purchase, exchange, lease, or value of real property.
 - Section 551.073 – Discussing or deliberating negotiated contract for prospective gift or donation to the college.
 - Section 551.074 – Discussing or deliberating appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee. Discussion and deliberating of College President's employment contract.
 - Section 551.076 – Discussing or deliberating the deployment or specific occasions for implementation of security personnel or devices.
 - Section 551.084 – Investigation; exclusion of witness from a hearing during examination of another witness.
 - Section 551.087 – Discussing economic development negotiations or offer of financial or other incentive to business prospects.
 - Section 551.088 – Deliberation regarding test item or information related to a test item pertaining to license or certification test administered by the college.

The Board of Trustees will reconvene in open session to take any final action, decision, or vote on a matter deliberated in closed session.
- VI. Reconvene to Open Session
- VII. Pledge of Allegiance
- VIII. Open Forum
- IX. Consideration/Approval of Texarkana College Board of Trustee Officers 6
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XIX.	Possible Closed Session	
XX.	Adjourn	
	Posted: Thursday, January 21, 2021	

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Jason Smith

Background Information:

Mrs. Kaye Ellison (Place 5), Mr. Kyle Davis (Place 6), and Mr. George Moore (Place 7) all ran unopposed this November, 2020 for the Texarkana College Board of Trustees and are declared reelected to the Board through the end of 2026. Mr. Kyle Davis resigned his position (Place 6) in December, 2020, and the Board will appoint a new Trustee to serve in Place 6 until the next election (November, 2022) at which time the appointee and/or other applicant(s) will run for the remainder of the Place 6 term (until 2026).

Mrs. Ellison and Mr. Moore will be sworn in at this meeting for their terms ending 2026.

Fiscal Implications:

None

Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Jason Smith

Background Information:

The Texarkana College Board of Trustees will select an appointee for Place 6. The appointee will serve in Place 6 until the next election (November, 2022) at which time the appointee and/or other applicant(s) will run for the remainder of the Place 6 term (until 2026).

Fiscal Implications:

None

Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Jason Smith

Background Information:

The appointed Trustee for Place 6, selected by Texarkana College Board of Trustees, will be sworn in by Dr. Smith.

Fiscal Implications:

None

Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board action X Report/Review Only

Supporting documents:

None X Attached Provided Later

Contact Person:

Board of Trustees

Background Information:

Board Policy BCA Legal states:

ELECTION OF OFFICERS

Officers of the Board shall be elected at the first regular meeting of the Board following the regular election of Board members in even-numbered years, or at any time thereafter in order to fill a vacancy. The Board shall be authorized to elect:

PRESIDENT

1. A President, who shall be a member of the Board.

SECRETARY

2. A Secretary, who may or may not be a member of the Board.

OTHER OFFICERS

3. Any other officers, as deemed necessary or advisable.

Education Code 130.082(d)

REORGANIZATION

In addition to the required post-election organization, the Board may also organize at other times. Atty. Gen. Op. MW-531 (1982)

Fiscal Implications:

None

Administrative Recommendation:

Due to the recent Board election, the need exists for new officers to be elected. No Administrative Recommendation will be made other than for the Board Members to vote on a slate of officers.

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

- **Minutes for December 14, 2020 regular meeting**
- **Consideration/Approval of Personnel Items**
 - **Contracts/resignations/retirement**
- **Consideration/Approval of President's Contract through December 31, 2023**

Board Action: Yes

Report/Review Only: No

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person: Dr. Jason Smith, Trustee Kaye Ellison

Background Information:

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying in request to the President or designee. Included in the consent agenda you will find the minutes for the regular meeting on December 14, 2020. Also, included in the minutes are current month personnel recommendations.

The President of Texarkana College, Dr. Jason Smith will be evaluated, and the extension of his contract through December 31, 2023, will be considered.

Fiscal Implications:

None

Administrative Recommendation:

Administration recommends approval of the minutes and personnel recommendations.

Texarkana College Trustees will recommend that the President's contract be extended to December 31, 2023, and that he be authorized to finalize the contract documents with Texarkana College Legal Counsel John Mercy.

Motion: _____

Second: _____

For: _____

Against: _____

Texarkana College
2500 N. Robison Road
Texarkana, TX 75599

Official Board of Trustees Meeting Minutes

President's Office Conference Room Nelson Administration Building,
2500 North Robison Rd, Texarkana, TX 75599
Monday, December 14, 2020

Board Members Present

Mr. Kyle Davis, President
Mrs. Kaye Ellison, Vice-President
Mrs. Anne Farris, Secretary
Mr. George Moore
Mr. Ernie Cochran
Mr. Derrick McGary
Mrs. Lesley Ledwell Dukelow

Board Members Absent

none

School Officials Present

Dr. Jason Smith, President
Kim Jones, Vice President of Finance
Dr. Donna McDaniel, Vice President of Instruction
Phyllis Deese, Vice President of Administrative Services
Mike Dumdei, Vice President of IT
Brandon Washington, Vice President of Campus Operations
Dr. Dixon Boyles, Chief Instructional Officer and Dean of Business & Social Sciences
Dr. Catherine Howard, Dean of STEM
Robert Jones, Dean of Students
Suzy Irwin, Director of Institutional Advancement and Public Relations
Katie Andrus, Executive Director of TC Foundation
Mendy Sharp, Executive Director of Workforce & Business Development
Courtney Shoalmire, Dean of Health Sciences
Brad Hoover, Comptroller

Rusty Hatchett, Technology
John Mercy, TC Attorney
Mindy Preston, Admin. Assistant to the President

Media Present

Andrew Bell, Texarkana Gazette
Heather Wright, Channel 6 News

Guests

Tim Holt, Thomas & Thomas
Steve Perry, Financial Advisor PA Davidson & Co.
Dr. James Henry Russell
Scott Norton

Meeting Called to Order

Board President Kyle Davis called the meeting to order at 11:31 a.m. and announced that a quorum of the Board members was present, the meeting had been duly called and the notice of the meeting had been posted in accordance with Texas Open Meetings Act, Texas Government Code Chapter 551.

Dr. Jason Smith read the Script below during the Videoconference Meeting under the Suspended OMA Laws

A version might be appended to the notice of the meeting.

On March 16, Gov. Greg Abbott granted a request by Attorney General Ken Paxton to suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

For more information about the suspension, see TASB Legal Services' article [Texas Governor Suspends Certain Provisions of Open Meetings Act Due to Coronavirus \(COVID-19\) \(pdf\)](#).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours (1 hour if an emergency meeting or emergency supplemental item).

1. Although members of the board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by videoconference or telephone call.
2. We are meeting by use of GoToMeetings software application which allows two-way communication for members of the public.
3. As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be unmuted for 5 minutes to speak. If the speaker submitted written comments in advance, Mindy Preston will read the comments into record before or during the board's consideration of that item. If you would like to provide comment at a future meeting conducted by videoconference or telephone call, please follow instructions on the meeting notice.
4. All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
5. An audio recording of this meeting is being made and will be available to the public at a later date.
6. This software application allows for 200 people to view and interact at a time. We apologize in advance for any unforeseeable difficulties and ask for your patience as we navigate unprecedented conditions.
7. If you have questions about these suspended laws, please call the Office of the Attorney General at 888.672.6787 or by email at TOMA@oag.texas.gov

Open Forum

Board President Kyle Davis opened the floor for an open forum. There were no requests to speak.

Please join the meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/465361253>

You can also dial in using your phone.

US (Toll Free): 1-877-309-2073

US - 1-646-749-3129

Access Code: 465-361-253

New to GoTo Meeting? Get the GoTo app.

<https://global.gotomeeting.com/install/465361253>

Consideration/Approval of Consent Agenda and Personnel Items

It was MOVED by Mr. George Moore and SECONDED by Mrs. Kaye Ellison to approve the consent agenda.

- 1) Minutes of the October 19, 2020 regular meeting
- 2) Minutes of the November 19, 2020 special called meeting
- 3) Personnel Contracts/Resignations/Retirements
- 4) Board of Trustees Completion of Texas Higher Education Coordinating Board – Texas Education Code, Section 61.084, Training
- 5) Resignation of Board President Kyle Davis

Human Resource Recommendations

Contract, Resignations, Reassignments and Retirements

Contract Recommendations

Name	Start Date	Department	Contract Length (Months)
none			

Contract Reassignments/Renewals

Name	Effective Date	Department	Contract Length (Months)
none			

Contract Resignations, Retirements, Terminations

none

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying in request to the President or designee. Included in the consent agenda you will find the minutes for the regular meeting on October 19, 2020, and minutes for the special called meeting on November 19, 2020. Also, included in the minutes are current month personnel recommendations.

Texas Education Code (TEC), Section 61.084, as amended by Senate Bill (SB) 24, 84th Texas Legislature, requires the Texas Higher Education Coordinating Board (THECB) to provide a training program for members of institutional governing boards. Chapter 1, Subchapter A, Section 1.9 of Coordinating Board rules concerns this training requirement. All TC Trustees have completed this required training.

Board President Kyle Davis presented his resignation to the TC Board of Trustees. Mr. Davis has been a tremendous asset to the TC Board of Trustees. He is well respected by the TC Trustees, faculty and staff, and the Texarkana community. TC has excelled due to Mr. Davis' wisdom, knowledge, and leadership. The TC Trustees and administration saluted Mr. Davis for his countless hours of service and dedication to Texarkana College.

MOTION CARRIED UNANIMOUSLY. Ayes 7 – Nays 0.

Consideration/Approval of Texas Association of School Boards (TASB) Update 40

Trustees were presented with a summary sheet of the 18 TASB Legal policy updates from Update 40 for review as well as the 4 TASB Local recommended updates for approval. There is one additional Local policy that is optional for adoption (policy DEA Local) that was not recommended for adoption at this time. These policy revisions incorporate clarification of existing materials and new materials arising from the 86th Regular Legislative Session and rule changes from the Texas Higher Education Coordinating Board and other state and federal agencies. It was MOVED by Mrs. Anne Farris and SECONDED by Mrs. Ellison to approve the TASB Update 40. MOTION CARRIED UNANIMOUSLY. Ayes 7 – Nays 0.

Consideration/Approval of Lease Addendum with TexAmericas Center for TC @TexAmericas

In 2011, the College entered into a lease with TexAmericas Center to lease the facility that currently houses the TC @ TexAmericas program. Addendum #6 to the lease, will extend the lease from February 1, 2021, until January 31, 2023, with three (3), one (1) year option periods to extend the Lease Term. This lease is necessary to continue serving the Red River Army Depot and students in that area of the county. This is exercising the second of the three-option available. In 2014, the College entered into a lease with TexAmericas Center to lease a parking lot at 203 Bowie Parkway, Hooks, TX to be used for the truck driving program. The current lease ends March 31, 2021. The proposed extension will extend the lease for two years, through March 2023. It was MOVED by Mrs. Farris and SECONDED by Mr. Moore to approve the TexAmericas Lease Addendum. MOTION CARRIED UNANIMOUSLY. Ayes 7 – Nays 0.

Consideration/Approval of Refinancing and Issuance of Maintenance Tax Note

In December 2018, the Texarkana College Board of Trustees approved a resolution to initiate proceeding relating to the issuance of Texarkana College Maintenance Tax Notes, in the amount of \$15,000,000. Ten million in notes were issued in 2019, and the remaining five million were to be issued in 2020. These notes were issued to achieve the board approved goal in the strategic plan and finance the board approved capital projects plan. Since the original issuance, interest rates have dropped in an amount substantial enough to provide significant interest expense savings. The Notes are callable anytime and refinancing would be favorable to the college. A longer call date, 10-year par call, will be necessary to achieve the savings. We have been working with our financial advisor, bond attorneys and underwriters to prepare for this sale. TC's financial advisor, Steve Perry will be presenting the information at the board meeting and available to answer any questions. The estimated refunding savings on the first \$10 million is around \$1.76 million. On the \$5 million the comparison between 3.8% (our current rate) and our current estimates is \$1.18 million. So, the total savings over what we originally projected is estimated at \$2.9 million. Dr. Jason Smith thanked Kim Jones, Brad Hoover, and the Business Office team for all their hard work. TC is very proud to have the very best employees. Consideration and approval of a resolution of the Board of Trustees of Texarkana College authorizing the issuance and sale of maintenance tax and refunding notes, series 2021; providing for the security for and payment of said notes; and enacting other provisions relating to the subject. It was MOVED by Mr. Derick McGary and

SECONDED by Mrs. Ellison to approve the Refinancing and Issuance of the Maintenance Tax Note. MOTION CARRIED UNANIMOUSLY. Ayes 7 – Nays 0.

Consideration/Approval of Audit Report

Thomas and Thomas CPA's, our external auditors, have completed TC's required annual audit. Tim Holt with Thomas and Thomas presented the final report at the meeting. The audit report indicated no findings, a very clean report, and a great financial position for TC to be in. Tim recognized an amazing job by Kim Jones, Brad Hoover, and their team. It was MOVED by Mrs. Farris and SECONDED by Mrs. Ellison to approve the Audit Report. MOTION CARRIED UNANIMOUSLY. Ayes 7 – Nays 0.

College President Report

Dr. Jason Smith thanked Kim Jones, Brad Hoover, and their team for working so hard to have a clean audit. He thanked Tim Holt, Thomas and Thomas CPAs. TC is on strong financial ground. He also recognized Board President, Kyle Davis and thanked him for his leadership during the tough times at TC. Mr. Davis has helped TC get back on solid financial ground and made life for students so much more successful.

Dr. James Henry Russell stated what an outstanding Board President and community leader Mr. Davis is. Dr. Russell stated how much he appreciated Mr. Davis's leadership.

Mr. Kyle Davis thanked Dr. Smith and Dr. Russell and stated that working with both of them and all of the Trustees had been the joy of a lifetime. Mr. Davis will attend the January 25th board meeting for a formal recognition.

Phyllis Deese, VP of Administrative Services, gave the Trustees a story of how excited employees were to receive the Christmas incentive. This gift blessed so many and was extra special, especially this year. On behalf of all TC employees, Mrs. Deese thanked the Trustees for the wonderful gift.

Vice President of Finance Report

Kim Jones provided trustees with the usual reports. She thanked Mr. Davis for his tremendous leadership.

Vice President of Instruction Report

Dr. Donna McDaniel thanked Mr. Davis for his service to the community. She shared that the SACSCOC Annual Conference celebrated its 125th Anniversary on Friday. Dr. Dixon Boyles and Dr. McDaniel presented at the conference sharing about TC's great back-to-back graduation rates. The SACSCOC 5th Year Interim Report is approaching and all have begun working in preparation for it.

Dean of Students Report

Dean Robert Jones thanked the Board of Trustees of taking care of all students and meeting all their needs. Dean Jones gave Lee Williams, Chad Moore, and Rusty Hatchett a shout out for their work on Virtual Graduation that will be shared on December 15th at 7pm. Dean Jones thanked Mr. Davis for his great presence at TC.

Mr. Moore, Mrs. Ellison, and Mrs. Farris thanked Mr. Davis as well.

Adjournment

It was MOVED by Board President Kyle Davis to adjourn the meeting. There being no other business to come before the Board of Trustees, the meeting adjourned at 12:25 p.m.

Respectfully submitted by:

Anne Farris, Secretary

Date

Texarkana College
Human Resource Recommendations
January 25, 2021

New Contract Recommendations

Name	Start Date	Department	Contract Length (Months)
None			

Contract Reassignments/Renewals

Name	Effective Date	Department	Contract Length (Months)
None			

Contract Resignations, Retirements, Terminations

Name	Effective Date	Department	Contract Length (Months)
None			

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Dr. Jason Smith, Dr. Donna McDaniel, Phyllis Deese

Background Information:

Attached is the recommended Texarkana College 2021-2022 Calendar. The calendar has been approved by academic council and reviewed by enrollment services and the leadership team. There is a notation that the planned Professional Development dates and Graduation dates are subject to change.

Fiscal Implications:

None.

Administrative Recommendation:

It is our recommendation that the 2021-2022 Texarkana College Calendar be approved.

Motion: _____

Second: _____

For: _____

Against: _____

2021-2022 Texarkana College Calendar - DRAFT

9-Month Instructional Staff

Aug 16 - Dec 14, 2020, Jan 13 - May 17, 2022

Eligible for all holidays listed

12-Month Instructional Staff

Same Calendar days and holidays as 9-Month

Add'l days to be scheduled with VPI or Division Dean

Administration and 12-Month Office Staff

Sep 1 - Aug 31 (10 vacation days to be scheduled w/ supervisor)

Eligible for all holidays listed

12-Month Facilities Staff

Fifteen (15) Paid Holidays: 9/6, 11/24-26, 12/22-24, 12/30-31, 1/17, 3/16-18, 5/30, and 7/4

Holidays

- Labor Day - Sept 6
- Thanksgiving - Nov 22-26
- Christmas - Dec 20-31
- MLK - Jan 17
- Spring Break - Mar 14-18
- Memorial Day - May 30
- Independence Day - July 4

Legend

	Semester Begins (Acad)
	Semester Begins (WF-if different)
	Semester Ends/Grades Due
	School Holiday
	Faculty/Staff Inservice
	14-wk Semester Begins
	Mini-term
	2nd 8-week term Begins

Inservice*

Aug 16-17, 2021
January 13-14, 2022

*Dates subject to change

AUGUST, 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Graduation December 14

JANUARY, 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

WF starts on 10th

FEBRUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Graduation May 12

LVN, ADN tr and WF start on 16th

JUNE

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Graduation dates tentative

Other Staff Training dates may be scheduled by division

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Dr. Jason Smith, Kim Jones, Brad Hoover, Brandon Washington, Mendy Sharp

Background Information:

The Reliability training is a specialized engineering level training that was requested by a local industry through Texarkana College. Strategic maintenance offers the specialized aspect facilitated by a Civil Engineer who will work with their Maintenance and Operations leads to tailor a Maintenance and Reliability plan for their specific industry and equipment.

Fiscal Implications:

All cost will be reimbursed to the College through grants and from employers receiving the training. These training courses will help generate contact hours for state funding through our Community and Business Education.

Administrative Recommendation:

Administration recommends accepting Strategic Maintenance Reliability, LLC's to provide training.

Motion: _____


Second: _____

For: _____

Against: _____

Texarkana College
Summary of Request for Proposals 21-11 Reliability Principle & Maintenance Training
Proposals Due by 11:00 A.M. Thursday, January 14, 2021

21-11 Reliability Principle & Maintenance Reliability Training	Strategic Maintenance Reliability, LLC		
	MM21	1 - Day	\$ 800.00
	RCM2 3-Day Intro	3 - Day	\$ 2,425.00

 Administration recommendation

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None _____ Attached _____ Provided Later X

Contact Person:

Dr. Jason Smith, Kim Jones, Brad Hoover, Rick Boyette

Background Information:

One of the top three priorities for Texarkana College’s strategic plan is to enhance, upgrade, and renovate facilities to meet state and federal ADA compliance standards and modernize instructional space. This project has been included in the capital budget approved for the Maintenance Tax Note. The estimated total cost of this project requires the College to advertise for Requests for Proposals to be approved by the Board.

Fiscal Implications:

These repairs are to be covered by the maintenance tax note and were included in the capital improvement budget approved at the July 2020 board meeting.

Administrative Recommendation:

We are still reviewing proposals. Administration will make their recommendation at the Board Meeting on January 25, 2021.

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: Yes

Report/Review Only: No

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Dr. Jason Smith, Kim Jones, Brad Hoover, Rick Boyette

Background Information:

The current 100,000-watt radio transmitter for KTXK is 17 years old and is no longer reliable. The manufacturer of the transmitter no longer supports the transmitter with parts or service, making it increasingly difficult and expensive to have repairs done and keep KTXK on the air.

Fiscal Implications:

The cost of the new transmitter will be covered by a CARES Act grant received by KTXK. The new model transmitter will also reduce our energy consumption greatly for the radio tower.

Administrative Recommendation:

Administration recommends accepting the proposal from Broadcast Works for the purchase and installation of the new radio transmitter.

Motion: _____


Second: _____

For: _____

Against: _____

Texarkana College
Summary of Request for Proposals 21-10 Radio Transmitter
Proposals Due by 11:00 A.M. Thursday, January 14, 2021

21-10 Radio Transmitter	Broadcast Works	
	Main Transmitter	\$ 89,990.00
	Remote Control Option	\$ 6,039.00
		\$ 96,029.00

 Administration recommendation

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: No

Report/Review Only: Yes

Supporting documents:

None Attached Provided Later

Contact Person:

Dr. Jason Smith

Background Information:

At this point in the meeting the College President will present an update to the Board.

Fiscal Implications:

Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: No

Report/Review Only: Yes

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Kim Jones

Background Information:

At this point in the meeting the College Vice President of Finance will present an update to the Board.

Fiscal Implications:

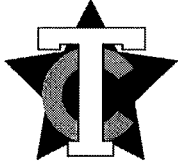
Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____



**Texarkana College Monthly Investment Report
Board of Trustees Document**

Meeting Date: 1/25/2021

Agenda Item: Investment Report for December 2020

Background Information:

State law and Board Policy require a report regarding the College's investments. This report meets the requirements of Section 2256.023 of the Public Funds Investment Act.

Administrative Consideration:

Interest on investments helps the College achieve our goals. This report is intended to allow the Board of Trustees to review the monthly investment activity, noting earnings rates and the investment position of the College.

Budgetary Consideration:

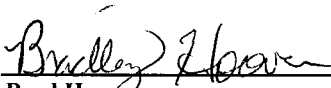
None.

Supporting Document(s):

Investment Report for December 2020

This report is in compliance with the investment policy and strategy as established for the Texarkana College and the Public Funds Investment Act (Chapter 2256 Government Code.)

Approved by:



Brad Hoover
Controller



Kim Jones, CPA
Chief Financial Officer

**Texarkana College
Investment Report
As of December 31, 2020**

		BALANCE 11/30/2020	NET CHANGE	BALANCE 12/31/2020	INTEREST INCOME/ MTHLY	MARKET 12/31/2020
FARMERS BANK AND TRUST						
Unrestricted Fund	1.000%	\$ 9,931,539.61	\$ 1,154,781.41	\$ 11,086,321.02	\$ 8,929.48	\$ 11,086,321.02
Payroll Fund	1.000%	30,313.44	106.73	30,420.17	106.73	30,420.17
General (Accounts Payable Fund)	1.000%	184,449.24	44,044.94	228,494.18	214.84	228,494.18
Workers Comp	1.010%	17.34	0.38	17.72	0.38	17.72
Debt Service	1.000%	360,275.75	305.99	360,581.74	305.99	360,581.74
Endowment (Restricted)	1.000%	1,342,031.82	1,139.80	1,343,171.62	1,139.80	1,343,171.62
Bladesmithing Fund	1.000%	6,523.92	3,072.72	9,596.64	6.80	9,596.64
Dept of Ed - Federal Funds	0.000%	0.00	-	0.00	0.00	0.00
Capital Projects (Restricted)	1.010%	5,356,096.39	(366,508.28)	4,989,588.11	4,377.14	4,989,588.11
		\$ 17,211,247.51	\$ 836,943.69	\$ 18,048,191.20	\$ 15,081.16	\$ 18,048,191.20
FARMERS BANK AND TRUST- Unrestricted						
CD 6001832 CD Term - 07/31/2019 to 07/31/2021	2.650%	2,127,646.24	4,788.66	2,132,434.90	4,788.66	2,132,434.90
CD 3040 CD Term - 11/02/2019 to 11/02/2021	2.000%	1,036,151.85	1,760.04	1,037,911.89	1,760.04	1,037,911.89
CD 3911 CD Term - 01/30/2020 to 01/30/2022	2.000%	1,016,782.96	1,671.42	1,018,454.38	1,671.42	1,018,454.38
CD JJ 0008 CD Term - 07/24/2019 to 07/24/2022	2.783%	1,117,648.39	2,641.72	1,120,290.11	2,641.72	1,120,290.11
CD JJ 0009 CD Term - 07/24/2019 to 07/24/2022	2.783%	1,125,795.73	2,660.98	1,128,456.71	2,660.98	1,128,456.71
CD 8988 CD Term - 10/13/2019 to 10/13/2022	2.450%	3,259,549.44	6,782.54	3,266,331.98	6,782.54	3,266,331.98
CD 8980 CD Term - 01/13/2020 to 01/13/2023	2.250%	1,086,181.48	2,075.65	1,088,257.13	2,075.65	1,088,257.13
CD 1280 CD Term - 01/31/2020 to 01/31/2023	2.250%	1,071,166.53	2,046.96	1,073,213.49	2,046.96	1,073,213.49
		\$ 11,840,922.62	\$ 24,427.97	\$ 11,865,350.59	\$ 24,427.97	\$ 11,865,350.59
TOTAL CERTIFICATES		\$ 11,840,922.62	\$ 24,427.97	\$ 11,865,350.59	\$ 24,427.97	\$ 11,865,350.59
INVESTMENT POOL						
TexSTAR	0.0676%	\$ 10,575.45	\$ 0.61	\$ 10,576.06	\$ 0.61	\$ 10,576.06
TOTAL INVESTMENT POOL		\$ 10,575.45	\$ 0.61	\$ 10,576.06	\$ 0.61	\$ 10,576.06
TOTAL						\$ 29,924,117.85
TOTAL BANK DEPOSITS						\$ 18,048,191.20
TOTAL CERTIFICATES						11,865,350.59
TOTAL INVESTMENT POOL						10,576.06
TOTAL						\$ 29,924,117.85
Total TC3 - Restricted						\$ 714,476.49
Total Checking - Restricted						\$ 1,343,171.62
Total Capital Projects - Restricted						\$ 4,989,588.11
Total Non-Restricted						\$ 22,876,881.63
Total						\$ 29,924,117.85

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: No

Report/Review Only: Yes

Supporting documents:

None X Attached Provided Later

Contact Person:

Dr. Donna McDaniel

Background Information:

At this point in the meeting College Vice President of Instruction will present an update to the Board.

Fiscal Implications:

Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____

Presented for: January 25, 2021 Texarkana College Board of Trustees Meeting

Board Action: No

Report/Review Only: Yes

Supporting documents:

None Attached Provided Later

Contact Person:

Robert Jones

Background Information:

At this point in the meeting College Dean of Students will present an update to the Board.

Fiscal Implications:

Administrative Recommendation:

Motion: _____

Second: _____

For: _____

Against: _____